April 9, 2012

JOB NAME            ZHRSQ30P
DESCRIPTION          Quarterly Reports and Files
JS05    UP545         Retirement split report
JCLSKEL             JQ30
FREQUENCY           RUN ON LAST BUSINESS DAY OF THE QUARTER
SEQUENCE            Following Monthlies
SPEC CARD           PERS545 available at LRSB screen of Q30

CHANGES             Date of the first day of the quarter being reported.
RDD - day
RMM - month
RYYYY - 4 digit year
e.g.: for second quarter 2006, use RDD = 01, RMM= 04, RYYYY = 2006

RECOVERY            Re-run

OUTPUT

JOB STEP – JS05
RPT NAME - RPA Enroll Allocations
REPORT NUMBER - PAYR024

DISTRIBUTION

WEB
HRSSP057
/HRS/BCS/BENEFITS/RETSPLIT

SPECIAL INSTRUCTIONS

Xnet output from Job Step 05 is included in an xnet bundle (RETSPLIT.BND) that automatically e-mails the report.

To Change bundle email address:
In Xnet Admin Client
- access BENEFITS/RETSPLIT.BND
- Choose Output Modes tab
- Choose Edit
- Modify email address
- OK
- Apply

(Note there is a companion report in M35 "RETDEFLT.BND" that may need to be changed when Q30 bundles change)