April 9, 2012

JOB NAME     YHRSY87P

DESCRIPTION Annual purge of termed employees not paid in 2 years

JS05 RUNDSN  Turn off DB2 update
JS10 UP13A   Edit spec cards
JS15 UP13B   Perform DB Maint & produce reports
JS20 RUNDSN  Turn on DB2 update

JCLSKEL      JY87

FREQUENCY    Calendar Year End

SEQUENCE     On request by analyst in charge of Year End

SPEC CARD    SPY13A11 and SPY13A11 thru SPY13A17, available at LRPF screen of Y87

CHANGES      FOR YEAR END RUN:
In card AIM-SPECI (prm01),
            In columns 25-32, (purge date), get year from HRS Applications
In all 7 cards AIM-SPECF (prm02),
            leave blank / no change.

RECOVERY     Restore EDB before re-running any job step.

OUTPUT       DISTRIBUTION

| JOB STEP – JS10 | RPT NAME - DB Maint Control Rpt | REPORT NUMBER – AIMS123 | WEB | HRSNP114 /HRS/BCN/PAYROLL/EEMPURG |
| JOB STEP – JS10 | RPT NAME - DB Maint Error Rpt  | REPORT NUMBER – AIMS122 | WEB | HRSNP114 /HRS/BCN/PAYROLL/EEMPURG |
| JOB STEP – JS15 | RPT NAME - Periodic Maint Summ| REPORT NUMBER – PERS194 | WEB | HRSNP112 /HRS/BCN/PAYROLL/EEMPURG |
| JOB STEP – JS15 | RPT NAME - Periodic Maint Summ| REPORT NUMBER – PERS194 | WEB | HRSNP113 /HRS/BCN/PERSONL/EEMPURG |
| JOB STEP – JS15 | RPT NAME - Purged Employees Rpt| REPORT NUMBER – none    | WEB | HRSNP112 /HRS/BCN/PAYROLL/EEMPURG |
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JOB STEP – JS15
RPT NAME - Purged Employees Rpt WEB
REPORT NUMBER – none HRSNP113
/HRS/BCN/PERSONL/EEPURG

JOB STEP – JS15
RPT NAME - DB Maint Error Rpt WEB
REPORT NUMBER – PERS194 HRSNP114
/HRS/BCN/PAYROLL/EEPURG

SPECIAL INSTRUCTIONS
Coordinate job sequence with analyst/programmer handling Year-End.