TMCC was unable to chair the meeting so Susan Enslen chaired the meeting.

1. **Data Cleanup** - Update (Susan Enslen-SCS)
   14.9 million records were deleted so far.
   Current work includes: identifying tables for conversion; validating elements in those tables; documenting known issues.

2. **State-supported/non-state-supported" flag in SIS.** Helpful for campus and system-wide reporting of FTE. (Karen Emptage-UNLV)
   Could there be a flag in the current SIS which would designate state-supported vs. non-state-supported classes? Currently classes are excluded manually, often by section number.
   Some flags are available which are not being used. SCS will sum the number of records per flag and send out to the group to see if there is a common flag the group can agree on using. After that, the group would decide on valid values to use.

3. **FAILED PRE REQ message over ride the CLASS IS FULL message on ENRL.** (Phyllis Mason - WNC) WNC discovered that if a class is full and there is a pre req flag on CRUL that when we manually enroll students on ENRL the full class message over rides the pre req failed message. As WNC flags more classes on CRUL we have come across a couple of students that were manually enrolled into a full class that had a pre req and we processed the request because we didn't get the pre req failed message at the bottom on ENRL. We are now having to look at TEST and TRN1 to make sure the student has completed the pre req before putting a student in a full class when there is a pre req. Annelle said this is possible.
   Annelle’s response related to the web, not in SIS. When the reg is done on ENRL, it first checks to see if the class is cancelled, then it checks: to see if you are allowed to audit the course; max credits; instructor permission; pass/fail allowed as an option; variable credits; repeat/retake; if class is full; and then wait list. When you do the go function, it checks time conflict, prereq, and whether you’ve
attempted too many times. To make ENRL look at prereq before class is full would be a modification to SIS. This is related to manual enrollment (a function of SIS), which would be a modification to SIS (currently under a moratorium).

4. **Collection of First Generation Data** (Linda Heiss-System Admin)
   Linda sent related attachments by email. There is some variation as to what defines “first generation.” It is phrased differently on various applications. Linda will write some example questions and bring them to the next Student Records User Group meeting for group discussion. It will also be necessary to make sure that the information is being stored consistently throughout NSHE.

5. **Informs Conference Call RE: IPEDS**
   Informs is to modify SIS to store answers to the two questions in new fields in SIS. Jim Carson, John Bearce, Linda Heiss and Susan Enslen will participate. Call scheduled for week of 2/25.

6. **SIS Open Items Report**
   The Data Clean Up project is taking priority. All other items are on hold.

7. **Next Meeting – March 20**
   NSC to Chair