# MINUTES, DARS STATEWIDE

January 13, 2006

<table>
<thead>
<tr>
<th>UNR attendees:</th>
<th>UNLV attendees:</th>
<th>CCSN attendees:</th>
<th>GBC attendees:</th>
<th>NSC attendees:</th>
<th>TMCC attendees:</th>
<th>WNCC attendees:</th>
<th>SCS attendees:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Dunkley</td>
<td>Maggie Fultz-Valenta</td>
<td>Andrea Harvey</td>
<td>Evelyn McClees</td>
<td>Jonathan Blake</td>
<td>Wendy Lovett</td>
<td>Maureen Cronin</td>
<td>Virginia Moore</td>
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</tbody>
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### OLD BUSINESS:

1. The role of Statewide DARS in Common Course Numbering implementation and maintenance

   NSHE staff working with CCN are providing information about all CCN changes as they occur to DARS staff. It is our responsibility to keep our TA tables up to date, using the forms that NSHE sends to us as well as the data we’ll provide to one another monthly. Excel files for this month have been shared by UNR, GBC, TMCC, and UNLV.

   CCSN will share changes in February.

   **ACTION:**

   - There were no questions/comments regarding the reports submitted this month.
   - No information about WNCC changes/updates.

2. Update on NCAA encoding. Who’s doing progress toward degree? Is UNLV using CAi?

   **NOTES:**

   Update on UNR and UNLV progress.

   **ACTION:**

   - UNLV still in testing phase, progress on hold due to graduation processing.
   - UNR athletic department has experienced personnel changes. UNR DARS does not want to pursue this with their athletics department until a decision is made regarding the new ERP vendor in June.

   - UNR and UNLV agreed to table this item until the June or July meeting.
3. Suffixes are not showing up on some institutions’ transcripts (paper and/or electronic).

With the re-use of numbers occurring so frequently in the CCN changes, it is critical that we have the suffix in order for transfer work to articulate appropriately. (There is an option to date-range articulations, but Miami recommends against it as it slows processing considerably.)

At the SIS Users meeting, there was general agreement that all suffixes and all characters in the course number should be included in paper and electronic transcripts.

Each institution needs to make changes per Susan’s email to the SIS Users in December 2005.

TMCC has made these changes.

| UNR has implemented the change. |
| UNLV is in discussion with the Registrar’s Office. |

4. DAR1X changes – to attach condition codes to grad applicants, honors, and athletes via exception; to pass first term of home coursework as alternate catalog year; to use APPL term rather than TSTA term when APPL is later – have been implemented, but not without problems.

Exceptions are being added. Still have an issue about removing exceptions to keep Darwin/SIS in sync. At UNR, we have to locate and change any that should have INSTCD other than RNV.

Use of APPL term seems to be ignoring the AD parm already present in DAR1X – preventing some gradapp exceptions due to pending applications to grad programs in future terms. Might be sending incorrect program information on other students.

The APPL selection parm defect has been found and change 24376 opened.

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- Alternates catalog year – problems discovered – 1) forcing catalog year in the run bar (batch audits are forced) makes Darwin ignore alternate catalog year. 2) First home term spring is putting the literal year instead of the catalog year.
| 5. Use of DARS to evaluate high school transcripts | UNR is to use DARS to evaluate high school applicants for admission. SCS agreed to research loading to SIS and moving the transcript data from TAUN to DARwin. UNR has managed to format output from transcript reader for TAUN.  
CCSN is at about the same place as UNR. All institutions need to agree on a naming convention to use in DARwin for high schools.  
USRDAR2B will need to be modified to accommodate HS work (prevent it passing to SIS or identify it properly identified in SIS). | UNR has a hold up, the transcript format changed, so they need a new template. The needed changes will not be in place for 2006 Fall admits, should be in place for 2007 admissions cycle.  
CCSN is not using DARS for H.S. admissions, only for processing transfer work.  
Each institution needs to discuss with their Registrar’s Office and Institutional Analysis personnel whether we want the H.S. information to remain in DARS or pass to SIS. We will also need to brainstorm on how we want to ‘tag’ the data so it is not confused with college level transfer work. All institutions need to agree on a common naming convention.  
**Modification of USRDAR2B falls under “Suspended Projects”** |
| 6. University applications to display TA tables on the web. | UNLV’s site is in the approval stage.  
UNR has resurrected their project and is again developing their own site. Admissions evaluators now have the Darwin client and are able to view TA data.  
SCS’s extract files of 4 TA tables for UNR and UNLV – are being updated weekly. | UNLV is still waiting for approval on their website, but they have a small test audience for the “TA tables” feature.  
UNR is making progress. Their product is currently on a test server, but the hope to have it available to an audience in this Spring. They will send a notice to the NV DARSlist when it’s up. |
NEW BUSINESS:

1. (Maureen) UNR will soon be opening DARSweb for advisor use. We'd like to talk about past load problems on the server - what causes slow downs, is there anything we can do, or warn advisors to do, to minimize problems?

2. (information) Just a reminder that DARwin/DARSweb will be down the morning of Sunday, 1/15/06.

3. (information) DARS Miami announced that DARwin 3.5.3 will be released on Tuesday, January 17, 2006.

Other new business discussed:

4. (Andrea) In DARSweb when you want to select a degree program and catalog year the degree program titles repeat in the drop down menu (depending on the number of programs/catalog years in DARwin) and we are unable to view the complete program title.

Laura said she had a fix for both problems that she received from Becky (DARS Miami) and she would forward the information to the NV DARSlist.

5. General group discussion of the iNtegrate project and it’s effect on DARS. Depending on which vendor is chosen we may ‘ditch DARS’ and have a new degree audit program. Are any of these vendors going to be present at the DARS users conference this June in Colorado?

The DARS User’s Conference will include these concurrent sessions: SIS Interfaces with users, SCT Banner 7.X, Peoplesoft by IMS, Oracle Student Systems.

Suspended Projects

<table>
<thead>
<tr>
<th>Suspended Projects</th>
<th>This requires:</th>
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<tbody>
<tr>
<td>1. Advisor/student access to DARSweb. (Phase II)</td>
<td>1) Security [Change #23137]</td>
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<tr>
<td>UNR will provide advisors access to DARSweb this fall, prior to the 3.5.2 installation. GBC, UNLV and TMCC already allow it.</td>
<td>2) Installation of release 3.5.2 [Change #23136]</td>
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<td></td>
<td>3) Configuration of exception screens [Change #22516].</td>
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<td></td>
<td>Individualized configuration of exception screens will not be addressed until 3.5.2 installed; institutions do plan to allow exceptions-viewing with 3.5.2.</td>
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<td></td>
<td>On hold. Suspended Project.</td>
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UNR’s first round of DARSweb users begins in the Spring semester. Will open it to current X-net users.

Discussed whether the slowness that occurs on DARSweb is a system or institution problem.
2. Make DARS tables available to campus IT to create reports from campus student data warehouses. (Phase II)
   Change #23388
   This change request was given a high priority at the SIS user meeting on June 16th.
   SCS is working on the security issues.
   On hold. Suspended Project.

3. System-wide application to display TA tables on the web. (Phase II)
   Change #23611
   SCS is working on the development of a website for all institutions, as it can be worked in among other projects.
   UNLV’s site is in the approval stage.
   UNR has resurrected their project and is again developing their own site. Admissions evaluators now have the Darwin client and are able to view TA data.
   SCS’s extract files of 4 TA tables for UNR and UNLV – are being updated weekly.
   On hold. Suspended Project.

4. Interactive Audit
   click on “IA Step by Step Encoding” link under “Encoding Tips”
   On Hold. Suspended Project.
   Will re-visit when security issues have been addressed.

5. Change settings to prevent “text full” error message (AT01E) in DARS reports run in client.
   Change #23701
   Only UNR is getting the error.
   On Hold. Suspended Project.

6. Can we have minors flow over from SIS to DARwin?
   Change #23492, to research possibility of passing more than one program from SIS to DARwin.
   UNLV has minors on the PLAN table; UNR does not, but may have soon. Both currently process exceptions to add minors to the DARS.
   UNLV, CCSN, UNR currently use a manual process to keep DARwin and SIS in synch.
   On hold. Suspended Project.
Regarding the list of DARS change requests; we were asked to further prioritize all the high-priority items. SCS has a shortage of personnel to address the many projects on their plate. All the issues are important, and will be addressed if at all possible, but the group agreed that the installation of DARwin release 3.5.2 is the highest priority statewide. The security issue is also critical – but the person responsible for it is out on medical leave. There is no money for CAS this year, so the system-wide TA display is #3.

**PENDING DARS CHANGE REQUESTS – From Student Records Status Report 01/09/05**

<table>
<thead>
<tr>
<th>REQUEST</th>
<th>STATUS</th>
<th>USER PRIORITY</th>
<th>SCS EFFORT</th>
<th>STATUS / NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>23388 – Extract all DARwin data into files that are FTPed to BIGHORN.</td>
<td>Work has not begun.</td>
<td>06/16/05 meeting</td>
<td>MEDIUM</td>
<td></td>
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<tr>
<td>23492 – Research ability to send data from multiple PLAN records to DARwin.</td>
<td>Requested by the DARS User Group. Research has not begun.</td>
<td>MEDIUM</td>
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<td>23701 – Research increasing TXTTABDD to resolve error message UNR is receiving.</td>
<td>Requested by Maureen at UNR. Research has not begun.</td>
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<td>24108 – Assist NSC in implementing DARs.</td>
<td>Began work on 11/17/05. Working with Adelfa. The final steps to be done are for NSC to add JCL requests for USRDAR1X and USRDAR2B in production Job Submittal and to schedule them to run.</td>
<td>MEDIUM</td>
<td></td>
<td></td>
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<tr>
<td>22516 – Work with UNLV and Miami University for the UNLV DARSweb exceptions.</td>
<td>Requested by the DARS User Group. On hold pending security issues with exceptions on DARSweb as well as LMOD issues. UNLV requested that the priority be raised even with the security issues outlined above.</td>
<td>1 4/14/05 meeting</td>
<td>LOW</td>
<td></td>
</tr>
<tr>
<td>22798/24458 – Research ability to protect update access to key tables in DARwin.</td>
<td>Requested by the DARS user group on 1/14/05.</td>
<td>1 04/14/05 meeting</td>
<td></td>
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<td>22935 – Rebuild SIS QA and DARS QA data.</td>
<td>Waiting for Student Account testing for the banking contract change to be completed before starting. SIS Financial release is due in February. Running out of time to do this.</td>
<td>1 2/17/05 meeting</td>
<td>Production date of Jan 2006</td>
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<tr>
<td>ID</td>
<td>Description</td>
<td>Details</td>
<td>Priority</td>
<td>Status</td>
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<td>24376</td>
<td>Alter USRDAR1X. Correct TSTA vs APPL logic.</td>
<td>Reported by UNR. Problem has been identified but work has not begun.</td>
<td>1</td>
<td>DEFECT</td>
</tr>
<tr>
<td>23136</td>
<td>Install DARwin release 3.5.2</td>
<td>Discussed at the Student Records meeting on 4/14/05.</td>
<td>1A</td>
<td>MEDIUM</td>
</tr>
<tr>
<td>23137/23769/24459</td>
<td>Security changes for DARwin and DARSweb.</td>
<td>Discussed at the Student Records meeting on 4/14/05.</td>
<td>1B</td>
<td>HIGH</td>
</tr>
<tr>
<td>23611</td>
<td>Develop application to view Transfer Articulation data on the web.</td>
<td>Requested by the DARS group. On hold until CCN project. CCN project cancelled in December 2005.</td>
<td>1C</td>
<td>HIGH</td>
</tr>
<tr>
<td>23116</td>
<td>Develop reporting tool to access data in the DARwin database.</td>
<td>In prototype stage.</td>
<td>3</td>
<td>HIGH</td>
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<tr>
<td>22714</td>
<td>Clean up remaining DARS items when DMNU is disabled.</td>
<td>There are several items to be deleted once the old DARS application (DMNU) is permanently disabled.</td>
<td>8</td>
<td>LOW</td>
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