The Nevada System of Higher Education  
Position Announcement  
For  
Workday Security Analyst

The Nevada System of Higher Education (NSHE) invites applications and nominations for the position of Workday Security Analyst. The NSHE is comprised of eight institutions: Two universities, a state college, four community colleges and a research institute. The public system of higher education in Nevada continues to experience growth with significant challenges and opportunities in serving over 100,000 students and 12,000 employees.

Two (2) NSHE iNtegrate 2 Project Workday Security Analysts are needed. These are renewable, full-time, non-tenured, administrative positions that will report to the iNtegrate2 Technical Team Lead. The positions will support the NSHE iNtegrate2 Project implementation and continuing support iNtegrate2 Technical Team Lead port of Workday’s cloud-based administrative solution that will create a unified Human Resources, Payroll and Financial Management system for the Nevada System of Higher Education. The positions may be located in either Reno or Las Vegas Nevada.

**SALARY RANGE:** 6

**APPROXIMATE STARTING DATE:** May 1, 2015

**MINIMUM QUALIFICATIONS:** Successful candidates must have an earned Bachelor’s Degree in Information Systems or a related field with three years of directly applicable experience. Alternatively, ten or more years direct experience in Enterprise Resource Planning (ERP) systems (PeopleSoft, SAP, Oracle, Salesforce, Netsuite, Taleo, or other SaaS and On-Premise ERP systems) with security and at least two years of formal education or training in a related field may be substituted for a Bachelor’s Degree. Background and experience in higher education and/or expertise for a large enterprise or university is preferred.

**KNOWLEDGE, SKILLS, AND ABILITIES:** Successful candidates must possess the following knowledge, skills and abilities. It is recommended that applicants for this position address each of the following items in the letter of application:

- Strong analysis and ability to creatively solve complex problems
- Excellent verbal and written communication skills
- Strong interpersonal skills and tact
- Ability to function in a team
- Ability to understand the technical aspects of the information technology services provided by SCS
- Ability to understand SCS resources and procedures

**Preferred Knowledge, Skills and Abilities:**
- 5+ years implementing security solutions with ERP software
- 5+ years Human Resource, Payroll or Financial software application experience
- Some XML, XSLT, Java or other integration technologies
• Workday, PeopleSoft, SAP, Oracle, Salesforce, Netsuite, Taleo, or other SaaS and On-Premise ERP systems
• The incumbent must have the ability and interest to learn new techniques, tools and methodologies

RESPONSIBILITIES: The major purpose of this position is to contribute to the iNtegrate2 project implementation, the first phase being the Human Capital Management, to be followed by Financial Management. The duties of this position will include, but not be limited to, learning the Workday security business processes as well as supervisory structure and organization types to ensure proper roles are designed and deployed, and to build, test and assign appropriate security configurations and ensure effective communication with NSHE stakeholders throughout the process.

TO APPLY: The application process will be handled through the Consensus Search on-line search process. Application materials must include a current resume, detailed cover letter, and names, addresses and telephone numbers of four professional references willing to be contacted. Applicants should fully describe qualifications and experience since the initial review will serve to evaluate applicants based on documented, relevant qualifications and professional work experience. The review of materials will begin immediately. Materials should be addressed to Lori Mandracchio, Search Coordinator, and are to be submitted via on-line application at http://system.nevada.edu/Careers/index.htm. For assistance with NSHE’s on-line applicant portal, contact Lori Mandracchio at (702) 889-8426 or lori_mandracchio@nshe.nevada.edu.

APPLICATION DEADLINE: Applications may be submitted until the positions are filled; however, to ensure full consideration, applications should be submitted by March 31, 2015.

For more information about the Nevada System of Higher Education, please visit our website at www.nevada.edu. The Nevada System of Higher Education hires only United States citizens and aliens lawfully authorized to work in the U.S. The NSHE is an affirmative action, equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, age, creed, national origin, veteran status, physical or mental disability, genetic information, sexual orientation, gender identity, or gender expression.