

**MINUTES
COMMITTEE ON ANATOMICAL DISSECTION
NEVADA SYSTEM OF HIGHER EDUCATION**

University of Nevada School of Medicine
Savitt Medical Building 124
Jones Conference Room
Reno, Nevada

Touro University – Nevada
College of Osteopathic Medicine
Conference Room
874 American Pacific Drive
Henderson, Nevada

9:00 a.m., Wednesday, November 19, 2008

Members Present: Dr. Ihsan Azzam
Dr. Terence Ma
Dr. Roger S. Ritzlin
Dr. Carl Sievert
Dr. Jeff Wachs
Dr. Lawrence Zoller

Members Absent: Dr. Robert France

Also Present: Mrs. Joyce King, Administrator for the Committee on Anatomical Dissection (CAD); Mrs. Amy Oddo, Executive Director for Medical Education and Research Institute of Nevada (MERIN); and Dr. Carl Sievert, Course Director for Gross Anatomy, Nevada School of Medicine (UNSoM) and Mrs. Elda Suda, Legal Counsel, University of Nevada Las Vegas (UNLV).

- 1. INTRODUCTION OF COMMITTEE MEMBERS** –Dr. Lawrence Zoller called the meeting to order at 9:10 a.m. with all members present except Dr. Robert France. Dr. Terrance Ma and Dr. Jeff Wachs attended the meeting by conference call. After roll call Dr. Zoller confirmed a quorum of members present and proceeded with the meeting. Dr. Zoller introduced Dr. Carl Sievert new member appointed by the President of the University of Nevada Reno, from the faculty of the University of Nevada Reno. Dr. Sievert replaced Dr. Carol A. Ort, who retired from UNR and resigned from the CAD in July 2008.

- 2. ELECTION OF COMMITTEE CHAIRMAN** – Dr. Zoller explained that pursuant to Nevada Revised Statute 451.360 (2) (a) the Committee on Anatomical Dissection must annually elect a Chairman from the member appointed by either the President of the University of Nevada, Reno or the member appointed by the President of the University

of Nevada, Las Vegas. The Chairman shall hold office for a term of one (1) year. Dr. Zoller stated that he has served as chairman for two years and therefore asked Dr. Carl Sievert, member appointed by the President of the University of Nevada, Reno if he would be willing to be nominated as chairman of the CAD. Dr. Sievert replied, "Yes, based on the current responsibilities of the committee." Dr. Zoller then requested a motion to approve the nomination of Dr. Sievert to the position of chairman of the CAD.

Dr. Ritzlin moved approval of Dr. Carl Sievert as chairman of the Committee on Anatomical Dissection. Dr. Ma seconded. Motion carried.

Dr. Zoller congratulated Dr. Sievert as the new chair and proceeded to turn the meeting over to Dr. Sievert. Dr. Sievert declined as he explained that he did not review the agenda due to final exam responsibilities therefore he asked Dr. Zoller to continue the meeting. Dr. Zoller agreed.

- 3. APPROVED MINUTES** – Dr. Zoller asked for comments, corrections or additions to the minutes of the June 6, 2008 meeting. There being no comments, corrections or additions to the minutes, Dr. Zoller requested a motion to approve the minutes as written.

Dr. Ma moved approval of the minutes of the June 6, 2008 meeting. Dr. Ritzlin seconded. Motion carried.

- 4. PUBLIC COMMENT** – None.

- 5. NEW BUSINESS** – Dr. Zoller commented that Dr. Sievert and Ms. King would plan the next CAD meeting. Dr. Sievert asked how often the CAD meets annually. Ms. King responded two meetings annually; one each in the spring and fall.

Dr. Zoller kindly thanked Ms. King for her assistance to him during his tenure as chairman. Dr. Zoller requested a motion to adjourn the meeting.

Dr. Sievert moved to adjourn the meeting. Dr. Wachs seconded. Motion carried.

Meeting adjourned at 9:22 a.m.

Respectfully submitted by:

Joyce A. King, Administrator
Committee on Anatomical Dissection