

**COMMITTEE ON ANATOMICAL DISSECTION
NEVADA SYSTEM OF HIGHER EDUCATION**

University of Nevada School of Medicine
Savitt Medical Building 124
Jones Conference Room
Reno, Nevada

Touro University - Nevada
College of Osteopathic Medicine
Conference Room
874 American Pacific Drive
Henderson, Nevada

9:30 a.m., Friday, June 6, 2008

Members Present: Dr. Ihsan Azzam
Dr. Robert France
Dr. Terence Ma
Dr. Carol A. Ort
Dr. Roger S. Ritzlin
Dr. Lawrence Zoller

Members Absent: Dr. Jeff Wachs

Also Present: Mrs. Joyce King, Administrator for the Committee on Anatomical Dissection (CAD); Mrs. Amy Oddo, Executive Director for Medical Education and Research Institute of Nevada (MERIN); Mr. Scott Fleming, UNLV Assistant General Counsel (via conference call).

Dr. Lawrence Zoller called the meeting to order at 9:37 a.m. with all members present except Dr. Jeff Wachs who was out-of-town. Mr. Fleming attended this meeting for CAD General Counsel Mrs. Elda Luna, who is currently on maternity leave. Noting a quorum present, Dr. Zoller continued the meeting.

1. **INTRODUCTION OF COMMITTEE MEMBERS** – Dr. Zoller thanked everyone for attending the meeting and welcomed new member Dr. Ihsan Azzam, appointed by the Nevada State Health Division, replacing Dr. Bradford Lee who retired in June 2007.
2. **ELECTION OF COMMITTEE SECRETARY** - Dr. Zoller called for nominations for the position of CAD Secretary pursuant to Nevada Revised Statutes 451.360 (2)(b). Dr. Zoller commended Dr. Ma for a wonderful job as committee secretary during the past year. Dr. Zoller then asked Dr. Ma if he would like to continue in this position. Dr. Ma replied that he would be pleased to continue if that is the will of the committee. Dr. Zoller called for additional nominations for the position of secretary; none were received.

Dr. Ort moved to approve the nomination of Dr. Terence Ma as
Secretary of the Committee on Anatomical Dissection.
Dr. Ritzlin seconded. Motion carried.

3. **APPROVED MINUTES** - Dr. Zoller suggested that since he was not present at the November 29, 2007 meeting he would appreciate comments or corrections from the members. Hearing no comments from members Dr. Zoller requested a motion to approve the minutes as written.

Dr. Ort moved approval of the minutes of the November 29, 2007 meeting. Dr. France seconded. Motion carried.

4. **APPROVED CONSIDERATION OF CAD ACTIVITIES TO INCLUDE IN THE BIENNIUM REPORT DUE BY SEPTEMBER 1, 2008** – Dr. Zoller commented that that the report of the CAD Subcommittee be included in detail in the report covering the biennium ending June 30, 2008 which will be submitted to the President's of the Nevada System of Higher Education; The State Board of Health; the Governor; and the Director of the Legislative Counsel Bureau for transmittal to the appropriate committee or committees of the Legislature to Pursuant to Nev. Rev. Stat. ("NRS") 451.370 (5) (a-d). (Ref. 4a & 4b). Dr. Zoller requested additional suggestions from members regarding CAD activities to be included in the biennial report. Dr. Ma concurred with Dr. Zoller stating that the subcommittee report clearly reflects the activities of the CAD during the past biennium and that simplicity is best.

Dr. Ma commented that in the November 29, 2007 minutes all institutions that have been approved as agents allowed to accept unclaimed bodies were requested to submit a letter notifying the CAD chairman that they no longer wish to accept unclaimed bodies for education and research and after receipt of those letters the Chairman would prepare an official statement to notify local funeral homes and coroner's that unclaimed bodies will no longer be accepted. Mrs. King confirmed that the letters to local funeral homes and coroners were sent out on May 22, 2008.

Mrs. King reported that to date Touro University and MERIN have submitted their letters confirming non-acceptance of unclaimed bodies; UNSoM did not submit a letter since they do not accept unclaimed bodies. Dr. Zoller requested that Mrs. King request UNSoM's letter of non-acceptance of unclaimed bodies for the record so we have letters from all three agencies.

Dr. Zoller requested that the letters from Touro University, MERIN and UNSoM of non-acceptance of unclaimed bodies be include in the biennial report.

Dr. Ort further commented that the members agreed that the individual institutions would deal with donated bodies within their own system and is probably not something that we need to report.

Dr. Ort mentioned that the CAD would review the white paper from the National commission of Commissioners on Uniform State Laws (NCCUSL) on national best practices regarding donation and use of bodies for medical education and research when

it becomes available; has there been any update of when that will be available? Dr. Ma replied that it is still not available, however, he and Dr. Zoller will attend the NCCUSL annual meeting in July 2008 and he will find out what the status is. He has not received updated information since receiving the draft last year.

5. **PUBLIC COMMENT** – None.
6. **NEW BUSINESS** – Mrs. King advised Dr. Zoller and all members that there are currently two vacancies on the CAD due to the retirement of Dr. Weldon Havins and Mrs. Sharon Shaffer since the November 29, 2007 meeting. Mrs. King has requested replacements from each of their organizations but appointments have not been made to date.

Meeting adjourned at 9:55 a.m.

Respectfully submitted by:

Joyce A. King, Administrator
Committee on Anatomical Dissection