

## **MINUTES**

### **COMMITTEE ON ANATOMICAL DISSECTION NEVADA SYSTEM OF HIGHER EDUCATION**

**University of Nevada School of Medicine  
Savitt Medical Building 124  
Jones Conference Room  
Reno, Nevada**

**Meeting Date & Time:  
10:00 A.M., Wednesday, January 29, 2014**

**MEMBERS PRESENT**      Dr. Ihsan Azzam  
                                Dr. Emmett Findlay  
                                Dr. Amy Llewellyn  
                                Dr. Carl Sievert  
                                Dr. Lawrence Zoller

**Also Present:** Mrs. Joyce King, Administrator for the Committee on Anatomical Dissection (CAD) and Manager of the whole body donation program at the University of Nevada School of Medicine (UNSOM), Ms. Susan O'Brien, UNLV Assistant General Counsel (provides legal advice to the CAD), Ms. Pat Elder, Anatomy Lab Curator UNSOM, Ms. Amy Oddo, Medical Education and Research Institute of Nevada (MERIN), Mr. Dan Bolland, Gross Anatomy Lab Manager, Touro University Nevada and Mr. Troy Ferrell, Life Science Anatomical, Henderson, NV.

Dr. Lawrence Zoller, CAD Chairman, called the meeting to order at 10:05 a.m. with all members present except Dr. Robert France and Dr. Jeff Wachs.

- 1. INTRODUCTION OF COMMITTEE MEMBERS** - Dr. Zoller thanked everyone for attending the meeting. He requested that CAD members provide a brief introduction before we start the meeting. Attending the meeting via conference call: Dr. Lawrence Zoller, UNLV School of Dental Medicine, Dr. Ihsan Azzam, Nevada State Health Department, Dr. Amy Llewellyn, Pathologist, Renown Medical Center, and Dr. Carl Sievert, professor at University of Nevada School of Medicine and Dr. Emmett Findlay, Touro University Nevada. After roll call Dr. Zoller confirmed a quorum of members present and proceeded with the meeting.

Dr. Zoller took a minute to thank Mrs. King for all the hard work she does for the CAD; commenting that she is primarily the person who keeps the committee going.

- 2. APPROVAL OF THE MINUTES** – Dr. Zoller asked if anyone had any comments or correction to the minutes of the July 18, 2013 meeting. Dr. Findlay requested one minor correction to page 3; second paragraph from bottom “One of the reasons that the CAD has not done more is that it clearly states that we do not have authority over unclaimed cadavers.” Dr. Findlay requested “do not” be changed to “we only have authority over unclaimed cadavers.” Dr. Zoller agreed stating, “that is correct, thank you for catching that” and requested Mrs. King to make the correction to which she stated that she would make the correction to the permanent minutes. Dr. Zoller asked if there were any other corrections to the minutes; being no additional comments, corrections or additions to the minutes, Dr. Zoller requested a motion to approve the minutes with correction noted.

Dr. Sievert moved to approve the minutes of the July 18, 2013 meeting with correction. Dr. Findlay seconded the motion. Motion carried.

- 3. ELECTION OF COMMITTEE SECRETARY** - Dr. Zoller thanked Dr. Amy Llewellyn for serving as Secretary to the CAD and asked if a member would like to volunteer for this position. He explained that pursuant to Nev. Rev. Stat. (“NRS”) 451.360 (2) (b) the Committee on Anatomical Dissection must annually elect a Secretary from among its members to hold office for a term of one (1) year.

After a moment Dr. Llewellyn stated that she would be willing to continue in this position. Dr. Zoller requested a motion to approve the nomination of Dr. Amy Llewellyn to the position of Secretary of the CAD.

Dr. Sievert moved to nominate Dr. Amy Llewellyn as second-term Secretary of the Committee on Anatomical Dissection. Dr. Azzam seconded motion. Motion carried.

Dr. Zoller thanked Dr. Llewellyn for serving a second term as Secretary to the CAD.

- 4. FOLLOW-UP REPORT FROM LEGAL COUNSEL** – Dr. Zoller thanked Ms. O’Brien for serving as general counsel to the CAD. Dr. Zoller explained that at a previous meeting concerns were raised related to the scope of the responsibilities of the Committee and whether this scope was adequately defined and whether there could be any legal difficulties or problems resulting from it. Dr. Zoller asked General Counsel O’Brien to review the matter. Ms. O’Brien’s report was previously distributed to the CAD members; Dr. Zoller asked if any member had any questions about her report and mentioned that she was available for questions. Dr. Zoller further commented that he felt

the scope of the CAD was well delineated in Statute. He welcomed comments or questions at this time.

There being no comments or questions Dr. Zoller stated that the CAD would put this matter to rest as the CAD's responsibility as defined by Statute is only over unclaimed bodies.

5. **PUBLIC COMMENT** – Dr. Zoller asked if any CAD member or member of the public in attendance would like to make comments. Hearing none, Dr. Zoller proceeded to new business.
6. **NEW BUSINESS** – Dr. Zoller asked if there was any new business from the CAD members or the public for discussion. Hearing none, Dr. Zoller requested a motion to adjourn the meeting.

Dr. Sievert moved to adjourn the meeting. Dr. Llewellyn seconded the motion. Motion carried.

Meeting adjourned at 10:13 a.m.

Respectfully submitted by

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Joyce A. King, Administrator  
Committee for Anatomical Dissection