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MEMORANDUM

DATE: NOVEMBER 1, 2016

TO: BOARD OF REGENTS

CC: CHANCELLOR JOHN V. WHITE

**FROM: DEAN J. GOULD, CHIEF OF STAFF AND SPECIAL COUNSEL TO
THE BOARD OF REGENTS**

**RE: PROPOSAL TO RESTRUCTURE THE SCHEDULING OF BOARD OF
REGENTS' COMMITTEE MEETINGS**

As requested at the Special Meeting in August, I have reviewed the meeting schedule and the current committee structure. My goal was to propose a revised meeting schedule that created more efficient use of the Board's time while also addressing changes to a few committees based on changing needs and requirements.

My starting point for this memorandum was Regent Melcher's suggestions as outlined in his motion at the August meeting and a follow-up email of August 26, 2016 with some revisions to reflect concerns not noted therein.

My recommendations are as follows:

- 1. Holding the Community College Committee meeting in the morning of each "Tentative Special Meeting" date from 9:00 am to 12:00 pm, with the special Board of Regents meeting following at 12:30 pm.** This accomplishes a few things: (i) It eliminates the need for a meeting for the Community College Committee on a separate day from other meetings which is a more efficient use of the members' time and addresses Regent Anderson's stated concerns about traveling to multiple meetings during each meeting cycle; and (ii) It reduces Board staff's time in preparing for and handling a committee meeting on a separate day. The Community College Committee meetings tend to run longer than other committees so this allows for a longer meeting time for the Community College Committee without impacting other committees. It also allows the Board of Regents to continue to highlight the Community College Committee's role and activities to the public.

2. **Holding the special Board of Regents meetings in the afternoons of the days already scheduled for these special meeting allows for the special meetings to still be held, if deemed necessary by the Chair.** This will require that we remain mindful about not expanding the special meeting agendas beyond the scope of what is really intended to be covered at a particular special meeting, while still allowing for some flexibility to include agenda items that are truly time sensitive.

3. **Eliminating the Health Sciences System Committee.** In its place (and to ensure that health science issues are adequately monitored), the Chair can appoint one Regent¹ to sit on the existing Steering Committee, which is a logical place to address concerns relating to the two medical schools, the dental school and the nursing schools. This idea was raised at a Cabinet meeting and was met with support; primarily because there was a consensus by the Cabinet that the purpose of this Committee had run its course and that there was insufficient staff to cover this Committee.

4. **Revising the schedule for the committee meetings during the regular Board of Regents meetings as follows:**

Thursday morning: ARSA and BFF (2 hours) – no change

Thursday afternoon: CD & Title IX² and Audit (1.5 hours)

Friday morning: Investment and/or Athletics (1 hour) – I would recommend having the Investment Committee meet at the June and December meetings and the Athletics Committee meet at the March and September meetings. I have discussed these meeting intervals with Nick Vaskov (as it relates to the Athletics Committee) and with Vic Redding (as it relates to the Investment Committee) and these proposed meeting dates conform to the needs and reporting requirements of both Committees. Note that if the HSS Committee is eliminated and the Board approves this alternating schedule for the Athletics and Investment Committees on Friday morning, this will result in only one scheduled committee meeting on Friday mornings.

I realize that there are several ways to accomplish a more efficient committee schedule and structure, but this proposal works within the existing structure without adding more meetings or additional committees. Other than amending the By-Laws to eliminate the HSS Committee, these recommendations would not require any other amendments to the By-Laws (and the Chair can determine not to hold any additional meetings of the HSS Committee until the Board formally eliminates the Committee at its March 2017 meeting).

¹ I am recommending appointing only one Regent to the Steering Committee to avoid creating a “subcommittee” under the Open Meeting Law.

² This will increase the time for CD-Title IX to 1.5 hours as requested by Regent Crear.