

Minutes are intended to note (a) the date, time and place of the meeting; (b) those members of the public body who were present and those who were absent; and (c) the substance of all matters proposed, discussed and/or action was taken on. Minutes are not intended to be a verbatim report of a meeting. An audiotape recording of the meeting is available for inspection by any member of the public interested in a verbatim report of the meeting. These minutes are not final until approved by the Board of Regents at the March 2015 meeting.

**BOARD OF REGENTS and its
ad hoc COMMUNITY COLLEGE COMMITTEE
NEVADA SYSTEM OF HIGHER EDUCATION**
System Administration, Las Vegas
4300 South Maryland Parkway, Board Room
Friday, November 21, 2014

Video Conference Connection from the meeting site to:
System Administration, Reno
2601 Enterprise Road, Conference Room
and
Great Basin College, Elko
1500 College Parkway, Berg Hall Conference Room

Members Present: Dr. Andrea Anderson, Chair
 Mr. Kevin C. Melcher, Vice Chair
 Dr. Jason Geddes
 Mr. James Dean Levitt
 Ms. Allison Stephens
 Mr. Michael B. Wixom

Others Present: Mr. Daniel J. Klaich, Chancellor
 Ms. Crystal Abba, Vice Chancellor, Academic and Student Affairs
 Dr. Constance Brooks, Vice Chancellor, Gov't and Community Affairs
 Ms. Brooke Nielsen, Vice Chancellor, Legal Affairs
 Mr. Vic Redding, Vice Chancellor, Finance and Administration
 Dr. Marcia Turner, Vice Chancellor, Health Sciences System
 Mr. Frank R. Woodbeck, Executive Director, Nevada College Collaborative
 Ms. Allison Combs, Asst. Vice Chancellor and Director of Public Policy
 Mr. R. Scott Young, Deputy Chief of Staff to the Board of Regents
 Mr. Omar Saucedo, External Affairs Coordinator
 Dr. Michael D. Richards, President, CSN
 Dr. Mark A. Curtis, President, GBC
 Dr. Maria C. Sheehan, President, TMCC
 Mr. Chet O. Burton, President, WNC

For others present, please see the attendance roster on file in the Board office.

Chair Andrea Anderson called the meeting to order at 9:01 a.m. with all members present except Regent Stephens.

1. Public Comment – Mr. Jose Solorio, Chair of the Higher Education Committee, Latino Leadership Council, said the Latino Leadership Council would like to see representation from the business community, school districts, community groups and students on the community college institutional advisory councils. He expressed a desire to see more community involvement in higher education, particularly at the community college level.

Regent Stephens joined the meeting via telephone.

Chair Anderson read into the record a letter of support for the appointment of a vice chancellor for community colleges from Nevada State Assemblyman Philip (P.K.) O’Neill (*on file in the Board office*).

Regent Leavitt asked that copies of CNN Films’ “Ivory Tower,” which examines the issue of college affordability, be made available to the Regents.

2. Approved-Handbook Revision, Committee Charge – The Committee recommended approval of an amendment to *Handbook* Title 1, Article VI, Section 3 to establish the Community College Committee as a standing committee of the Board (*Ref. CC-2 on file in the Board office*).

Mr. Frank R. Woodbeck, Executive Director, Nevada College Collaborative, provided a brief review of the proposed *Handbook* revision. The proposal incorporates recommendations discussed at the September 26, 2014, Committee meeting.

Regent Geddes moved approval of the proposed *Handbook* revision to establish the Community College Committee as a standing committee of the Board. Regent Wixom seconded. Motion carried.

3. Approved-Institutional Advisory Councils: Charge and Interaction with Committee – The Committee recommended approval of a charge for the Institutional Advisory Councils (*Ref. CC-3 on file in the Board office*).

Mr. Woodbeck provided a brief review of the revised draft charge for the institutional advisory councils. The proposal incorporates recommendations discussed at the September 26, 2014, Committee meeting and input from community stakeholders.

Regent Geddes moved approval of the proposed charge for the institutional advisory councils. Regent Leavitt seconded.

3. Approved-Institutional Advisory Councils: Charge and Interaction with Committee – *(continued)*

Chair Anderson said the proposed charge is comprehensive and reflects the recommendations discussed at the last meeting. She is looking forward to receiving input and advice from the institutional advisory councils.

Motion carried.

4. Information Only-Institutional Advisory Councils: Appointments and Inaugural Meetings - Chancellor Daniel J. Klaich and Nevada College Collaborative Executive Director Frank R. Woodbeck outlined the timeline and protocol for appointments to the Institutional Advisory Councils and the schedule for introduction and the inaugural meeting(s) *(Ref. CC-4 on file in the Board office)*.

Mr. Woodbeck said Chancellor Klaich has received a list of nominees for the institutional advisory councils from each community college and has shared those lists with the Chairman of the Board of Regents. The Chairman will send a letter of appointment to each council member.

On February 4, 2014, the councils will meet simultaneously by video conference. Dr. Walter Bumphus, President and Chief Executive Officer of the American Association for Community Colleges, will deliver the keynote address from the Las Vegas meeting site.

Regent Geddes suggested a brief review of the Nevada Open Meeting Law be included on the agenda for the first meeting of the councils.

5. Approved-Vice Chancellor for Community Colleges – The Committee recommended approval of a position description for the vice chancellor of community colleges *(Ref. CC-5 on file in the Board office)*.

Regent Geddes recommended adding a notation under the forth bullet that states the vice chancellor for community colleges will work with the vice chancellor for academic affairs to improve articulation with the state college and universities and address transfer issues. Chancellor Klaich agreed, noting the duties of the vice chancellor for community colleges will intersect many of the other vice chancellors. He does not intend for the vice chancellor of community colleges to develop an entire staff. He expects that person to work with the other vice chancellors on appropriate issues.

Regent Wixom said the responsibilities of the vice chancellor for community colleges should include the development of relationships among all of the institutions related to transfer issues, credit issues and majors. He indicated the addition of this position provides an opportunity to address transfer issues thoughtfully and creatively. Chancellor Klaich said he can expand on the

5. Approved-Vice Chancellor for Community Colleges – (continued)

recommendation made by Regent Geddes to incorporate the broader, more inclusive language suggested by Regent Wixom.

Regent Wixom moved approval of the position description for the vice chancellor of community colleges with the recommended amendments. Regent Leavitt seconded. Motion carried.

Chancellor Klaich indicated he will distribute the final version of the position description to the Committee and will be moving forward with the process.

6. Information Only-Trade Adjustment Assistance Community College and Career Training Grant – Executive Director Woodbeck provided a brief update on the status of the Trade Adjustment Assistance Community College and Career Training Grant (TAACCCT) which was approved by the U.S. Department of Labor subsequent to the September 26, 2014, meeting of the Committee (*Ref. CC-6 on file in the Board office*). The update included an outline of the projects funded and currently underway.

Chancellor Klaich recognized Mr. Woodbeck and the community college presidents and their staff for this successful collaboration.

Regent Stephens said this is a great example of how the NSHE successfully pursues grant opportunities and can affect workforce development using a single system approach.

Vice Chair Melcher said it is important to let the public know about all grants awarded to the NSHE and how the System is using the funds.

7. Information Only-New Business – Chancellor Klaich said he will provide an update on discussions with Tesla Motors at the next meeting.

Chair Anderson indicated the next meeting of the Committee will take place on Thursday, February 26, 2015, at 9:00 a.m.

8. Information Only-Public Comment – Mr. Jose Solorio, Chair of the Higher Education Committee, Latino Leadership Council, stressed the importance of supporting the recommendations of the institutional advisory councils and the vice chancellor for community colleges.

The meeting adjourned at 9:58 a.m.

Prepared by: Keri D. Nikolajewski
Manager of Board Operations

Submitted for approval by: R. Scott Young
Deputy Chief of Staff to the Board of Regents