

Minutes are intended to note (a) the date, time and place of the meeting; (b) those members of the public body who were present and those who were absent; and (c) the substance of all matters proposed, discussed and/or action was taken on. Minutes are not intended to be a verbatim report of a meeting. An audiotape recording of the meeting is available for inspection by any member of the public interested in a verbatim report of the meeting. These minutes are not final until approved by the Board of Regents at the March 2014 meeting.

**GREAT BASIN COLLEGE FOUNDATION  
MEETING OF THE MEMBERS OF THE CORPORATION**

Student Union, Ballrooms B & C  
University of Nevada, Las Vegas  
4505 S. Maryland Parkway, Las Vegas  
Friday, December 6, 2013

Video Conference Connection from the Meeting Site to:

System Administration, Reno  
2601 Enterprise Road, Conference Room

and

Great Basin College, Elko  
1500 College Parkway, Berg Hall Conference Room

Members Present: Mr. Kevin J. Page, Chairman  
Mr. Rick Trachok, Vice Chairman  
Dr. Andrea Anderson  
Mr. Robert Blakely  
Mr. Cedric Crear  
Dr. Mark W. Doubrava  
Dr. Jason Geddes  
Mr. Ron Knecht  
Mr. James Dean Leavitt  
Mr. Kevin C. Melcher  
Dr. Jack Lund Schofield  
Ms. Allison Stephens  
Mr. Michael B. Wixom

Chairman Page called the meeting to order at 10:04 a.m. with all members present.

1. Information Only – Public Comment – None.
2. Approved – Annual Report - The Members of the Corporation recommended approval of the GBC Foundation Annual Report, including the annual gift report, as presented by John Patrick Rice, PhD., Chief Development Officer and Executive Director of the GBC Foundation. (*Ref. GBC-2 on file in the Board Office.*)

Dr. Rice reported on the Great Basin College Foundation's annual report, including the annual gift report, VISION 2020, partnerships with private industry and trustee officers as presented in *Ref. GBC-2*.

Chairman Page requested clarification why the Foundation had refunded \$9,000 in unused scholarships. Dr. Rice reported that a student may be awarded a scholarship and then not enroll. Those dollars are then returned to the scholarship pool and are redistributed.

2. Approved – Annual Report – (Continued)

Chairman Page asked whether the data back-ups were kept off-site. President Curtis understood the servers and the backup were not off-site. Chairman Page recommended that as the Board looks at shared services servers be included in the discussion.

The Members having previously received and had an opportunity to review the Annual Report, the Financial Statements and any Management Letter and hearing no questions, the Chairman asked for a motion to approve the report.

Vice Chairman Trachok moved approval of the GBC Foundation Annual Report and annual gift report. Regent Wixom seconded. Motion carried.

3. Information Only – Officers - The GBC Foundation Board of Trustees selected the following individuals as officers of the Foundation.

Melanie Lawson – Chair  
Holly Wilson – Vice Chair  
Dr. Mark Curtis, Ex - Officio – Secretary  
John Pryor – Treasurer

4. Approved – Consent Items - The Members of the Corporation recommended approval of GBC Foundation consent items.

4a. Approved – Financial Statements and Management Letter - The Members of the Corporation recommended approval of the GBC Foundation audited Financial Statements for the fiscal year ended June 30, 2013. (*Ref. GBC-4a on file in the Board Office.*)

4b. Approved – Appointments - The Members of the Corporation recommended approval of the appointment of the following individual to the GBC Foundation Board of Trustees for a three-year term beginning in September 2013, expiring June 2016.

James Glennon

4c. Approved – Reappointments - The Members of the Corporation recommended approval of the reappointment of the following individuals to the GBC Foundation Board of Trustees for three-year terms beginning in June 2013, expiring June 2016.

A. Grant Gerber  
John Pryor  
Melanie Lawson  
Tana Gallagher

Regent Melcher moved approval of the GBC Foundation consent items. Regent Crear seconded. Motion carried.

5. Information Only – New Business – None.

6. Information Only – Public Comment – None.

The meeting adjourned at 10:11 a.m.

Prepared by:

Angela R. Palmer  
Special Assistant and Coordinator  
to the Board of Regents

Submitted for approval by:

R. Scott Young  
Deputy Chief of Staff  
to the Board of Regents