

Minutes are intended to note (a) the date, time and place of the meeting; (b) those members of the public body who were present and those who were absent; and (c) the substance of all matters proposed, discussed and/or action was taken on. Minutes are not intended to be a verbatim report of a meeting. An audiotape recording of the meeting is available for inspection by any member of the public interested in a verbatim report of the meeting. These minutes are not final until approved by the Board of Regents at the March 2014 meeting.

**COLLEGE OF SOUTHERN NEVADA FOUNDATION
MEETING OF THE MEMBERS OF THE CORPORATION**

Student Union, Ballrooms B & C
University of Nevada, Las Vegas
4505 S. Maryland Parkway, Las Vegas
Friday, December 6, 2013

Video Conference Connection from the Meeting Site to:

System Administration, Reno
2601 Enterprise Road, Conference Room

and

Great Basin College, Elko
1500 College Parkway, Berg Hall Conference Room

Members Present: Mr. Kevin J. Page, Chairman
Mr. Rick Trachok, Vice Chairman
Dr. Andrea Anderson
Mr. Robert Blakely
Mr. Cedric Crear
Dr. Mark W. Doubrava
Dr. Jason Geddes
Mr. Ron Knecht
Mr. James Dean Leavitt
Mr. Kevin C. Melcher
Dr. Jack Lund Schofield
Ms. Allison Stephens
Mr. Michael B. Wixom

Chairman Page called the meeting to order at 10:21 a.m. with all members present.

1. Information Only – Public Comment – None.
2. Approved – Annual Report - The Members of the Corporation recommended approval of the CSN Foundation Annual Report as presented by Mr. Jeffrey Cooper, Treasurer of the CSN Foundation and Ms. Jacque Matthews, Executive Director of the Foundation.

Mr. Cooper reported on the College of Southern Nevada's annual report, new slate of officers, and emeritus and trustee nominations.

The Members having previously received and had an opportunity to review the Annual Report, the Financial Statements and any Management Letter, and hearing no questions, the Chair asked for a motion to approve the report.

2. Approved – Annual Report – (Continued)

Regent Wixom moved approval of the CSN Foundation Annual Report. Regent Geddes seconded.

Regent Wixom referenced a suggestion to strengthen internal controls that was made relating to the financial statements and asked if they adopted that suggestion.

Ms. Matthews reported they immediately adopted the suggestion and began writing the account number on the top of the check that it was being deposited into.

Regent Page referred to 2012 losses in investments, and asked who manages the money and if there was an investment consultant that oversees the process. Mr. Cooper stated they were currently reviewing the structure and the blended investment policy that has to be addressed.

Motion carried.

3. Information Only – Officers - At the annual meeting of the Board of Trustees, the current presiding officers were nominated for re- election to serve a two year term from January 1, 2014-December 31, 2015.

Peter O'Neill, Chair
Linda Andrew Ness, Vice Chair
Jeffrey Cooper, Treasurer
Edgar Patino, Secretary

4. Approved – Consent Items - The Members of the Corporation recommended approval of the CSN Foundation consent items.

4a. Approved – Financial Statements and Management Letter - The Members of the Corporation recommended approval of the CSN Foundation Financial Statements and Management Letter for the year ended June 30, 2013. (*Ref. CSN-4a on file in the Board Office.*)

4b. Approved – Appointments - The Members of the Corporation recommended approval of the CSN Foundation appointment of the following individuals to its Board of Trustees for a three year term:

Shelley Berkley	Chris Larsen
Elizabeth Brickfield	Joe Loitio
Matthew Frazier	Terry Shirey
Ken Goodrich	Liz Vandenberg
John Hester	

4c. Approved – Reappointments - The Members of the Corporation recommended approval of the CSN Foundation reappointment of the following individuals to its Board of Trustees for another three year term:

Kirk Clausen
Cason Swinn

4. Approved – Consent Items – (Continued)

4d. Approved – Appointment to Trustee Emeriti - The Members of the Corporation recommended approval of the appointment of the following individuals to the status of Trustee Emeriti of the CSN Foundation Board:

Domingo Cambeiro
Irene Vogel
Denny Weddle

Regent Blakely moved approval of the CSN Foundation consent items. Regent Knecht seconded. Motion carried.

5. Information Only – New Business – None.

6. Information Only – Public Comment – None.

The meeting adjourned at 10:30 a.m.

Prepared by:

Angela R. Palmer
Special Assistant and Coordinator
to the Board of Regents

Submitted for approval by:

R. Scott Young
Deputy Chief of Staff
to the Board of Regents