



## Memorandum Vice President, Academic Affairs

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**TO:** Scott Young  
Nevada System of Higher Education

**FROM:** Dr. Darren Divine  
Vice President, Academic Affairs

**SUBJECT:** College of Southern Nevada – Intercollegiate Athletics Report

**DATE:** November 7, 2013

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On behalf of the College of Southern Nevada (CSN) the following Intercollegiate Athletics report is provided. CSN is a member of the Scenic West Athletic Conference (SWAC) and operates in accordance with the National Junior College Athletic Association (NJCAA).

**Request:** Review of the institution's athletic mission statement, five year plan and the annual report of any assistant coaches hired pursuant to this Section:

**CSN Response:**

**5-Year Strategic Plan for CSN Athletics**

**MISSION**

The mission of the Department of Athletics at the College of Southern Nevada (CSN) is to develop our student-athletes both academically and athletically while fostering an environment that promotes growth and achievement.

CSN Athletics will provide assistance, mentoring, and guidance to ensure success in the classroom and on the field. The Department of Athletics will ensure an environment of academic and ethical integrity in the pursuit of the academic and athletic goals of our student-athletes.

**GUIDING PRINCIPLES**

- To conduct the athletics program ethically within the essence and letter of institutional, conference, and NJCAA rules and regulations
- To maintain an environment that fosters a positive relationship between student-athletes and the CSN Community
- To ensure that student athletes are equipped with the necessary skills to take advantage of any opportunities afforded to them by their athletic performance
- To maintain and improve an environment that values cultural diversity and gender equity among student-athletes and intercollegiate department staff

- To provide a safe and supportive environment where student-athletes are encouraged to reach their full academic and athletic potential

## GOALS

- **Academic Excellence**  
CSN Athletics will continue to exceed institutional academic expectations. The department plans on improving academic achievement through expansion of academic support resources and services.
- **Athletic Excellence**  
CSN Athletics will continue to strive for national recognition by maintaining a high level of competition and achievement. CSN Athletics needs to expand athletic offerings for local student athletes to meet the needs of the community.
- **Facilities**  
CSN Athletics will upgrade current facilities to meet local and state government regulations and seek to provide appropriate facilities for all CSN athletic programs.
- **Compliance**  
CSN Athletics will continue operating in compliance with all NJCAA, conference, institutional, state, and local policies and regulations. Also, CSN Athletics will comply with all future Title IX and gender equity regulations.
- **College and Community Relations**  
CSN Athletics will continue programs and activities to raise awareness with CSN students and faculty. CSN Athletics also needs to improve its community presence by initiating marketing strategies and increasing community partnerships.

## GOAL #1

## ACADEMIC EXCELLENCE

CSN Athletics will continue to exceed institutional academic expectations. The department plans on improving academic achievement through expansion of academic support resources and services.

We will continue to...

1. Thoroughly communicate the department's expectations and requirements to our student athletes.
2. Maintain our graduation rate of over 60%, our success rate of over 90%, and our dedication in the classroom.
3. Foster an environment indicative of learning, accessibility, accountability, and recognition.
4. Work with other departments to ensure the needs of our student athletes are understood, prioritized, and met.
5. Raise awareness within CSN about the achievements attained by CSN athletes in the classroom, in order to foster community-wide pride in the program.

6. Nurture those student-athletes with higher academic goals to achieve at the highest level possible (i.e. Academic All-American).

Moving forward we must...

1. Provide more resources for student-athlete success, and collaborate better between different departments.
2. Attain national recognition for team academic achievement and increase the number of Academic All-Americans.
3. Expand the Intercollegiate Athletic Committee's (IAC) role in the academic success of student-athletes.
4. Ensure appropriate staffing of all athletic programs including any additional programs which might be added. \*
5. Market and/or increase visibility of our academic success within the community.
6. Secure services of a full-time counselor. \*

## **GOAL #2**

## **ATHLETIC EXCELLENCE**

CSN Athletics will continue to strive for national recognition by maintaining a high level of competition and achievement. CSN Athletics needs to expand athletic offerings for local student-athletes to meet the needs of the community.

We will continue to...

1. Recruit top-level local and national student-athletes.
2. Provide coaches with the necessary tools and information to be successful on the field.
3. Provide student-athletes with the resources on and off the field to reach their maximum potentials.
4. Set goals to reach conference and regional championships, and compete in national championship tournaments annually.
5. Provide resources for coaches to attend continuing education clinics and seminars.

Moving forward we must...

1. Seek to expand athletic opportunities for local athletes.\*
2. Construct/upgrade facilities to enhance recruiting. \*

## **GOAL #3**

## **FACILITIES**

CSN Athletics will upgrade current facilities to meet local and state government regulations. Also, CSN Athletics needs to secure a facility for the Women's Softball program, and meet the needs of future programs.

We will continue to...

1. Maintain and upgrade (as needed) our current facilities.
2. Utilize volunteers for game management, concessions, and event staff.

3. Allow college and community organizations to utilize our facilities for their events.

Moving forward we must...

1. Explore options for an on-campus Women's Softball facility.\*
2. Complete the ADA upgrade to Morse Stadium.\*
3. Meet the facility needs of future sports programs.\*

#### **GOAL #4**

#### **COMPLIANCE**

CSN Athletics will continue to operate in compliance with all NJCAA, conference, institutional, state, and local policies and regulations. Also, CSN Athletics will comply with all future Title IX and gender equity regulations.

We will continue to...

1. Educate our staff, coaches and student-athletes on NJCAA, Scenic West Athletic Conference and institutional rules and regulations.
2. Inform our staff, coaches and student-athletes of all changes in NCAA transfer policies.
3. Update the Intercollegiate Athletics Committee and the CSN Administration on compliance operations and policies.
4. Make a concerted effort to recruit diversified pools of applicants for vacant staff positions.
5. Provide resources for coaches and athletic staff to attend eligibility, transfer, and rules seminars.

Moving forward we must...

1. Increase compliance staff as needed to ensure all program needs are met. \*
2. Increase minority and gender equity among athletic staff.\*

#### **GOAL #5**

#### **COLLEGE & COMMUNITY RELATIONS**

CSN Athletics will continue programs and activities to raise awareness with CSN students and faculty. CSN Athletics also needs to improve its community presence by initiating marketing strategies and increasing community partnerships.

We will continue to...

1. Participate in multiple on-campus events to raise awareness within the CSN community.
2. Provide multiple internship opportunities for students who are not athletes.
3. Coordinate events with local organizations and the Clark County School District.
4. Offer opportunities for students to attend home athletic events.
5. Work with internal and external marketing sources.

Moving forward we must...

1. Seek to secure the services of a full-time Sports Information Director.\*
2. Increase the number of internship opportunities for regular students.\*
3. Expand our visibility with the community.\*

4. Incorporate athletic programs on all CSN campuses to increase internal awareness.

\* Applicable only if a sustainable funding/revenue stream is secured for the CSN Athletic Department.

**Request:** Student athletes and graduation rates:

CSN Response:  
 Success Rate: 86%  
 Graduation Rate: 77%

**Request:** Financial information, extent to which institution subsidizes intercollegiate athletics with gifts, sponsorships, allocated revenues or dedicated student fees and how the growth of these resources compares with the overall growth of institutional expenditures.

**CSN Response:**

Part 1: Financial information – See attached Fiscal Year 2013 actual expenditures and FY 2014 budgetary information.

Part 2: Growth of expenditures for athletics in comparison with institutional expenditure growth.

	FY13 Actual	FY14 Budgeted	Increase/ Decrease	Percent of Increase/Decrease
Total Athletics	\$ 886,889	\$ 995,939	\$ 109,050	12.30%
State Operating Budget	\$ 120,538,523	\$ 130,631,359	\$ 10,092,836	8.37%

**Request:** NSHE Internal Audit(s) performed in last year.

**CSN Response:** An internal audit was not performed during the most recent year. Last audit was completed and presented to the Board of Regents Audit Committee in June 2011.

**Request:** Capital expenditures

**CSN Response:** No capital expenditures occurred during FY 2012-13 for FY 2013-14 \$50,000 is budgeted to address ADA and code renovations at the CSN Henderson Campus.

Please accept this report on behalf of the College of Southern Nevada.

PAC

cc: Dr. Michael Richards, President

College of Southern Nevada  
Intercollegiate Athletics Request

	* FY13 Actual				** FY14 Budgeted			
	Administrative	Baseball	Softball	Total	Administrative	*** Baseball	Softball	Total
Beginning Balance	1,539	30,495	29,078	61,112	-	3,134	74	3,208
Revenue								
VT In: Activities/Programs Fee	225,728	96,961	96,946	419,635	242,783	83,330	164,392	490,505
VT In: Other Institutional Funding	-	85,420	-	85,420	-	77,350	-	77,350
VT: In Inv Income (SO)	-	70,165	103,156	173,321	-	100,000	-	100,000
CIF Funds	-	-	-	-	-	50,000	-	50,000
Private Gifts Grants & Contracts	-	91,464	50	91,514	-	130,000	-	130,000
Sales Aux	-	44,713	14,382	59,095	-	30,000	15,000	45,000
Total Revenue	225,728	388,723	214,534	828,985	242,783	470,680	179,392	892,855
Total Source of funds	227,267	419,218	243,612	890,097	242,783	473,813	179,466	896,063
Transfers Out	-	-	-	-	-	-	-	-
Expenditures								
LOA	27,908	24,350	37,450	89,708	25,900	25,000	55,750	106,650
Professional	142,057	68,117	-	210,174	148,598	71,508	-	220,106
Fringe Benefits	49,185	21,137	1,314	71,637	50,485	32,622	5,547	88,654
Out-of-State Travel	1,462	27,287	37,336	66,085	2,000	29,600	37,900	69,500
In-State Travel	-	4,557	2,324	6,881	500	5,000	2,500	8,000
Operating	6,655	200,470	61,959	269,084	15,300	210,010	77,719	303,029
Scholarships	-	70,165	103,156	173,321	-	100,000	-	100,000
Total Expenditures	227,267	416,084	243,538	886,889	242,783	473,739	179,416	895,939
Ending Balance as of Nov 7, 2013	-	3,134	74	3,208	-	74	50	124

\* FY13 Beginning Balances Include *Private Gifts Grants & Contracts* for the following:  
Baseball Field \$17,278

\*\* FY14 Beginning Balances Include *Private Gifts Grants & Contracts* for the following:  
Baseball \$74  
Softball \$50

\*\*\* Baseball includes projected \$50,000 CIF expenditure for ADA/Code renovations.