



ORGANIZATIONAL UNIT PROPOSAL FORM

DIRECTIONS: Use this form when proposing a new organizational unit, center, institute, department, school, or college.

DATE OF REQUEST: July 26, 2013

Date of AAC Approval:
September 4, 2013

INSTITUTION: University of Nevada, Las Vegas

NAME OF PROPOSED UNIT: UNLV Nutrition Center

Date of Board Approval:

DATE OF IMPLEMENTATION: Upon approval by Board of Regents

PART 1

A. Action requested

UNLV requests approval to establish the UNLV Nutrition Center.

B. Brief description and purpose of proposed unit

The Nutrition Center is envisioned as a community outreach project of the Department of Kinesiology & Nutrition Sciences. The mission of the center is to serve the UNLV and Las Vegas community in promoting health and wellness and preventing and managing chronic disease through sound nutrition.

C. Outline plans for the success of the proposed unit

The UNLV Nutrition Center will provide the space and resources needed to conduct the mission of the center. We find it very difficult to use central scheduling and events planning to get the classroom we need to provide our services. Our programs require extensive educational materials that cannot be transported across campus.

There is so much misinformation about nutrition; the community needs a single place where they can turn for sound information. The existing Nutrition Sciences degree program is an academic program, not a place where individuals/members of the public can turn for help regarding nutrition. The center will be a single place where we can address all questions related to sound nutrition independent of our academic programs.

Currently, UNLV Nutrition Sciences faculty and students are providing volunteer service to various organizations under their own name. The center will bring all of our work under one umbrella and give UNLV the recognition it deserves for providing valued community service. This nicely fits the billboards: "UNLV Transforming the Community."

PART II

A. Mission statement

The Nutrition Center is a community outreach project of the Department of Kinesiology & Nutrition Sciences. The mission of the center is to serve the UNLV and Las Vegas community in promoting health and wellness, and preventing and managing chronic disease through sound nutrition.

Chronic diseases related to nutrition are increasing at a great rate. In addition, we have expertise in Sports Dietetics and will use the center to provide sports nutrition education to UNLV Athletics and various athletes in the Las Vegas community. Over the years we have had numerous requests for presentations, classes, and nutrition consultations and have not been able to meet these needs. This center will be the first step in this process and will provide the UNLV and Las Vegas community with a place to go for nutrition resources and sound information.

B. Goals and objectives

i. Teaching

The Department of Nutrition Sciences currently has a Dietetic Internship that expanded from six students per year to 20 per year. To meet the accreditation requirements of the program, students must spend hours in both a hospital and community setting. Dietetic Internships are competitive and there is a shortage nationwide. We are in a position to expand the program again since we have additional hospitals who wish to serve our students (Southern Hills, Centennial Hills, and the new VA hospital). Our limitation is securing sites for the community experience. While there are many community agencies, many are not fortunate enough to have a Registered Dietitian/Nutritionist (RDN) on staff and therefore cannot provide supervised practice hours for our students. This center will provide the site we need to serve our students/interns.

The UNLV Nutrition Center will provide a site for faculty to maintain their required clinical practice hours to maintain practice credentials, for Dietetic Interns to obtain their required supervised practice hours, and for our undergraduate students to obtain experience (under the supervision of faculty who are RDNs) in order to make them more competitive for their Dietetic Internship applications.

ii. Research

The UNLV Nutrition Center will be a site for graduate students in the department of Kinesiology & Nutrition Sciences to complete their thesis or dissertation projects.

The UNLV Nutrition Center will be a site for tenure-track and tenured faculty to conduct research related to nutrition education/intervention.

iii. Service

The Center will be offering free classes to the UNLV and Las Vegas community. Classes will either be a single lecture or a series. Topics that require lifestyle changes, like weight management or diabetes will require more than one meeting. The initial classes will be:

- Weight Management (series)
- Diabetes (series)
- Cardiovascular Diseases (i.e. hyperlipidemia, dyslipidemia, hypertension)
- Sports Nutrition (series; targeted for UNLV athletics)
- Healthy Shopping (including grocery store tours)
- Healthy Shopping/Eating on a Budget
- Food Allergies/Intolerances including Celiac Disease
- Bone Health

Additional classes will be developed as the center progresses.

C. Major participants or collaborators

i. Internal to campus

We have been in conversations with the Department of Psychology about using the proposed Nutrition Center. They currently have a funded grant examining behavior changes in high-risk athletes. They expressed interest in addition a nutrition component to this study and expanding their research in the future (writing additional grant proposals).

The School of Nursing is submitting a grant that has a nutrition education component. The proposed Nutrition Center can provide the training needed to implement the nutrition education component of the grant.

We can serve any department who wishes to add a nutritional component to their research studies.

UNLV Athletics frequently requests the services of a Registered Dietitian for their athletes. This is an area of nutrition where there is a large amount of misinformation and marketing. The proposed center will provide the needed education for UNLV athletics.

ii. External to campus

Currently, there are no external collaborators planned.

D. Evidence of contact within and between affected academic units

We are currently seeking collaboration with the Department of Psychology and the School of Nursing on an existing grant/grant application (see above).

We have spoken to UNLV Educational Outreach to enhance our services and offerings in the future. In addition to classes; we would like to someday offer low-cost nutrition consultation services. Currently RDs charge \$75 to \$100 per hour. We envision providing consultations in the range of \$25 to \$40 per hour. Registered Dietitians are also Medicare providers for Medical Nutrition Therapy and Medicaid reimbursement for RDs is currently being evaluated. The center will be able to provide these reimbursable services. This will provide an additional revenue source for the Nutrition Center.

E. Proposed physical location

Offices for faculty affiliated with the center and an office for the Director of Nutrition Sciences. This space requirement is currently being met.

Main office space with access to a fax, copy machine, and color printer. This space/equipment requirement is currently being met.

Computer workstations, desks for graduate assistants assigned to the center, storage cabinets, conference table, conference telephone with appropriate phone line. This space requirement is currently being met (BHS 313).

Refrigerator, sink, microwave, hotplate, and miscellaneous small kitchen appliances. While the center will not be serving food, prepping and cooking demonstrations will be required. This prep space is currently being met (BHS 313).

The space allocated for the center is BHS 212. This space will allow us to deliver workshops, lecture series, and consultations. The center classroom will need locked cabinets, a computer and projector, classroom style furniture, and a small consultation desk.

NOTE: we currently have a budget to supply all of the needed furniture and equipment.

F. Proposed organizational structure (include organizational structure within the campus)

See organizational chart.

Personnel Providing Services

All services to the community/public will be provided by Registered Dietitians/Nutritionists/Licensed Dietitians (RDN/LD) or by students being supervised by an RDN/LD. This is in compliance with NRS 640E. Three of our current Graduate Assistants will hold the RDN/LD credential and will be able to conduct classes and provide nutrition consultations. Dietetic Interns may legally provide nutrition education under the supervision of an RDN/LD. When a Dietetic Intern or other student is involved with the education, they will be appropriately supervised by an RDN/LD. More detail of the individuals involved is listed below:

Center Director. The proposed Director is Laura Kruskall, PhD, RDN, CSSD, FACSM. Dr. Kruskall has been at UNLV since 1999, is the current Director of Nutrition Sciences, and has over 20 years of experience as a Nutrition/Dietetics practitioner.

Assistant Center Director: Molly Michelman, MS, RDN, CLC, is currently a lecturer in Nutrition Sciences, has been at UNLV for over 10 years, and has almost 20 years of experience as a Nutrition/Dietetics practitioner.

Nutrition Sciences faculty. Faculty will provide services as time permits. NOTE: this is currently being done throughout the community, but not under the umbrella of the UNLV Nutrition Center. We want to bring all of our existing volunteer efforts under the UNLV Nutrition Center. There are currently three Nutrition Sciences faculty who hold the RDN credential (Laura Kruskall, Molly Michelman, Antonio Santo). We are searching for a fourth Nutrition Sciences faculty member who will hold this practice credential.

Graduate Assistants who hold the RDN/LD credential. There is a budget to fund GA positions to manage the center in Fall, Spring, and Summer (see budget below). GAs will help manage the schedule, registration for courses, ensuring adequate quantities of educational material, and deliver lectures, classes, and consultations.

Dietetic Interns. These individuals are currently enrolled in our supervised practice program. The center will provide them with the opportunity to gain the experience needed to meet the competencies of the program and allow them to become entry-level RDNs. All dietetic interns will be under the supervision of an RDN/LD.

Undergraduate Nutrition Sciences students. Since Dietetic Internships are extremely competitive, volunteer work outside of the required classroom experiences is necessary. These students can gain practice providing experiences (i.e. development of handouts, providing education). All undergraduate students will be under the supervision of an RDN/LD.

G. Activities to be sponsored (e.g. courses, seminars, research, and outreach) – indicate if courses or seminars will be offered through the proposed unit. Please specify if they will be offered for academic credit and applicable to a degree program. Give estimated enrollment.

i. Teaching

We currently have a Dietetic Internship that expanded from six students per year to 20 per year. To meet the accreditation requirements of the program, students must spend hours in both a hospital and community setting. Dietetic Internships are competitive and there is a shortage nationwide. We are in a position to expand the program again since we have additional hospitals who wish to serve our students (Southern Hills, Centennial Hills, and the new VA hospital). Our limitation is securing sites

for the community experience. While there are many community agencies, many are not fortunate enough to have a Registered Dietitian (RD) on staff and therefore cannot provide supervised practice hours for our students. This center will provide the site we need to serve our students/interns.

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ii. Research/creative activities

The UNLV Nutrition Center will be a site for graduate students in the department of Kinesiology & Nutrition Sciences to complete their thesis or dissertation projects.

The UNLV Nutrition Center will be a site for tenure-track and tenured faculty to conduct research related to nutrition education/intervention.

iii. Public service/training/contracts

We will be offering free classes to the UNLV and Las Vegas community. Classes will either be a single lecture or a series. Topics that require lifestyle changes, like weight management or diabetes will require more than one meeting. The initial classes will be:

- Weight Management (series)
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- Cardiovascular Diseases (i.e. hyperlipidemia, dyslipidemia, hypertension)
- Sports Nutrition (series; targeted for UNLV athletics)
- Celiac Disease
- Healthy Shopping (including grocery store tours)
- Healthy Shopping/Eating on a Budget
- Bone Health

Additional classes will be developed as the center progresses.

A grant was written to further support this center. The grant would provide for supplies and the funding of two, 12-month GA positions.

H. Resource Analysis – source of funds necessary for the proposed change (enrollment-generated state funds, reallocation of existing funds, grants, other state funds)

The proposed UNLV Nutrition Center will be self-funded. Since the UNLV Nutrition Center will be a site for the UNLV Dietetic Internship, a portion of that existing budget will be used to support the center. The Dietetic Internship is currently a self-supported, accredited program with an unrestricted budget (2221-257-670F). This account currently has approximately \$162,000 in reserves. The budget office will transfer funds from reserves to operating to fund the center for the current FY14 fiscal year.

The GA working on the proposed center is already funded from 2221-262-670J. We have the budget (reserves) in 2221-257-670F to fund an additional student if we recruit a qualified individual.

Operations, equipment, and supplies are already accounted for in 2221-257-670F. This self-supporting budget was completed and approved for FY-14.

The proposed center is a site for the Dietetic Internship program. Funding for this site is included in 2221-257-670F. This SS budget was completed and approved for FY-14. No state funds are needed.

A grant was submitted to The Allen Foundation in the amount of \$159,848 in December 2012. This grant would cover supplies and funding for additional Graduate Assistants to staff the center.

I. Projected Budget – identify portions of costs which will require state resources, grants, gifts and/or contracts

See budget outline.

Please attach any supporting documentation (i.e. support letters from community, industry).



July 30, 2013

TO: Thomas Piechota
Interim Vice President for Research and Economic Development

John V. White
Executive Vice President and Provost

FROM: Joseph Lombardo, Chair *Joe*
Council on Centers, Institutes, Museums and Laboratories

RE: Request for New Center: UNLV Nutrition Center – *Recommend Approval*

The Council on Centers, Institutes, Museums and Laboratories recently considered a request from the Department of Kinesiology and Nutrition Sciences to establish the UNLV Nutrition Center.

The Council recommends approval of this request and recommends forwarding it through appropriate NSHE channels for final approval.

JL:nmf
Enclosure

ENDORSED

R. Toles for **Thomas Piechota**
Signature: _____

Date: 8/7/2013

Thomas C. Piechota
Interim Vice President for Research & Economic Development

APPROVED FOR FORWARDING TO NSHE ACADEMIC AFFAIRS COUNCIL

Signature: _____
John V. White
Executive Vice President and Provost

Date: 8/14/13



School of
ALLIED HEALTH SCIENCES

UNIVERSITY OF NEVADA, LAS VEGAS

DATE: May 3, 2013

TO: Council for Centers, Museums & Laboratories

FROM: Carolyn Yucha, RN, PhD, FAAN *Carolyn Yucha*
Dean, School of Allied Health Sciences

Re: Proposal: Nutrition Center

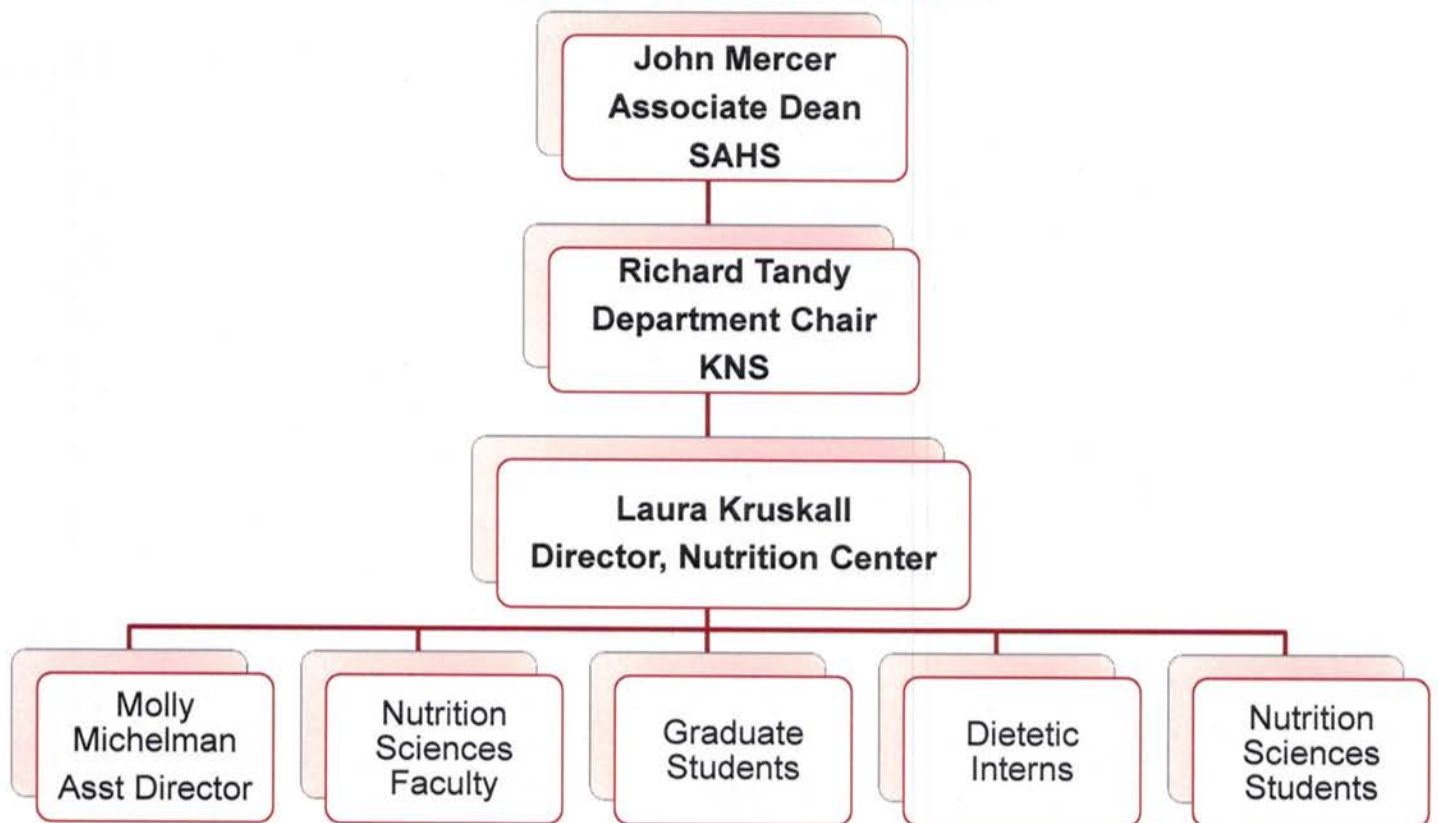
The School of Allied Health Sciences strongly supports the proposal put forth by Dr. Laura Kruskall to establish a Nutrition Center for the purpose of serving UNLV and the Las Vegas community in promoting health and wellness, and preventing and managing chronic disease through sound nutrition. This center is very timely given the increase in obesity coupled with malnutrition that is so prevalent in southern Nevada. The proposed center will facilitate continued collaboration efforts not only in the School of Allied Health Sciences but also with other UNLV entities, such as the Department of Psychology, School of Nursing, and Athletics.

The School of Allied Health Sciences strongly supports the proposed center due to the potential to facilitate 1) increased funding opportunities, 2) increased interdisciplinary research, 3) increased educational opportunities, and 4) increased community outreach. The budget for the Nutrition Center will be based upon funds received via the Dietetics Internship Program and external support.

The School of Allied Health Sciences has already committed space for this center. In addition to faculty offices, BHS 212 is designated for the Nutrition Center itself and BHS 313 is designated as a nutrition internship room and preparation room for the Nutrition Center.

Please contact me at your convenience if any additional information would be helpful.

**School of Allied Health Sciences (SAHS)
Department of Kinesiology & Nutrition Sciences (KNS)
UNLV Nutrition Center**



**UNLV Nutrition Center
NEW ORGANIZATIONAL UNIT PROPOSAL
Budget Sheet**

Personnel					
Include faculty, staff, GAs, wages		Year One	Year Two	Year Three	Three Year
Position Title	%FTE	Total	Total	Total	Total
Total Salary					
Total Fringe					
Total of Salary and Fringe					
Travel					
Operations/Other **					
Equipment (computer- if needed)		3000	3000	3000	9000
Office Supplies		2000	2250	3000	7250
Other Materials (Educational materials)		2000	2500	3000	7500
** These costs are already budgeted in 2221-257-670F					
Total Direct Costs					
Sources of Funding		Year One	Year Two	Year Three	Three Year
		Total	Total	Total	Total
State Funds					
Grants & Contracts <i>(Submitted but not funded)</i>					
Current					
Projected		79924	79924	0	159,848
Federal Appropriations					
Proceeds from F & A					
Private Donations					
Other (list)- 2221-257-670F		7000	7750	9000	23,750
Negotiated Indirect Cost Return					
List percentage the Unit will receive from the college's F&A allocation for grants received by the Unit					