

**Title 5 - NSHE Governing Documents**

**Chapter 20**

**CONSTITUTION OF THE  
ASSOCIATED STUDENTS  
OF THE  
UNIVERSITY OF NEVADA SCHOOL OF MEDICINE**

**ARTICLE I - Name and Purpose .....2**  
**ARTICLE II - Membership and Fees .....2**  
**ARTICLE III - Executive Committee .....2**  
**ARTICLE IV - Student Council.....3**  
**ARTICLE V - Advisory Committee .....4**  
**ARTICLE VI - Faculty Advisory .....4**  
**ARTICLE VII - Meetings.....4**  
**ARTICLE VIII - Elections .....5**  
**ARTICLE IX - Amendments .....5**  
**ARTICLE X - Financial Control.....5**

## **ARTICLE I - Name and Purpose**

- Section 1. The name of this organization shall be the Associated Students of the University of Nevada School of Medicine. (B/R 4/89)
- Section 2. The purpose of this Association shall be to promote the welfare and interests of the students of the University of Nevada School of Medicine. (B/R 4/89)

## **ARTICLE II - Membership and Fees**

- Section 1. Every medical student of the University of Nevada School of Medicine shall be a member of the Association. (B/R 4/89)
- Section 2. The Associated Students of the University of Nevada School of Medicine will be funded through part of the consolidated fees paid by the medical students to the University of Nevada Board of Regents. (B/R 4/89)

## **ARTICLE III - Executive Committee**

- Section 1. The Executive Committee of this Association shall be members of this Association and shall consist of the President, Vice President, Secretary and Treasurer. (B/R 4/89)
- Section 2. The President shall be the executive officer and shall preside over meetings of the Association membership. The President will be the President of the Medical Student II class. The President shall serve as chairman of the Student Council, appoint all committees in consultation with the Student Council and be an ex-officio member of all committees. The President shall be the official representative of the Association. The President shall have the power to call special meetings of the Association membership and the Student Council. The President shall see that all provisions of this constitution are carried out. (B/R 4/89)
- Section 3. The Vice President shall assist the President in carrying out his duties. The Vice President will be the Vice President of the Medical Student II class. Upon the permanent or temporary vacancy of the office of the President, the Vice President shall succeed to the full powers and duties of that office. The Vice President shall carry out such duties as are assigned to him by the President or the Student Council. In the absence of the President from any meeting of the Association membership or the Student Council, the Vice President shall preside. (B/R 4/89)

- Section 4. The Secretary shall record and report accurate minutes of all meetings of the Association membership and the Student Council. The Secretary will be the Secretary of the Medical Student II class. The Secretary shall carry on all correspondence for the Association and maintain all records and files as directed by the President and/or Student Council. The Secretary shall notify the membership of regular and special meetings. The Secretary shall notify the Student Council of all regular and special committee meetings. In the absence of the President and Vice President from any meeting of the Association membership or the Student Council, the Secretary shall preside. (B/R 4/89)
- Section 5. The Treasurer shall maintain records of all income and expenditures of the Association. The Treasurer will be the Treasurer of the Medical Student II class. The Treasurer shall report the balance on hand when directed by the President and/or Student Council. The Treasurer shall prepare at least one complete financial report per year and submit it to the Student Council and the regular Association membership on a date determined by the Student Council. A financial report may be requested at any time by the Student Council or a two-thirds majority vote of the members present at a regular meeting. In the absence of the President, Vice President and Secretary from any meeting of the Association membership or the Student Council, the Treasurer shall preside. (B/R 4/89)
- Section 6. The term of office for President, Vice President, Secretary and Treasurer shall be for one year. (B/R 4/89)

#### **ARTICLE IV - Student Council**

- Section 1. The Student Council shall consist of the four officers from each medical school class and includes the members of the Executive Committee. (B/R 4/89)
- Section 2. The officers from each medical school class shall be chosen in a manner determined by the members of that class. (B/R 4/89)
- Section 3. The Student Council shall be the governing board of the Association and shall administer all the Association's business. (B/R 4/89)
- Section 4. The Student Council shall have the power to create and amend bylaws. Such action can be taken at any regularly scheduled meeting of the Student Council. Such action must pass by a two-thirds majority vote of all members of the Council. (B/R 4/89)
- Section 5. Any action of the Student Council may be reversed or superseded by a two-thirds majority vote of the Association membership. (B/R 4/89)
- Section 6. The Student Council shall have the power to call special meetings of the Association membership. (B/R 4/89)

- Section 7. The term of office for all members of the Student Council shall be for one year.  
(B/R 4/89)
- Section 8. At least nine of the members of the Student Council or their designated proxy shall constitute a quorum of the Student Council. (B/R 4/89)
- Section 9. The Student Council shall plan and coordinate the activities of the Association.  
(B/R 4/89)

#### **ARTICLE V - Advisory Committee**

- Section 1. The Advisory Committee of the Associated Students of the University of Nevada School of Medicine shall consist of the class presidents of each of the four Medical Student classes. (B/R 4/89)
- Section 2. The Advisory Committee shall meet with the Dean of the University of Nevada School of Medicine a minimum of twice each year to discuss issues pertinent to the University of Nevada School of Medicine and the Association. (B/R 4/89)

#### **ARTICLE VI - Faculty Advisory**

- Section 1. The faculty advisor shall be a member of the staff of the University of Nevada School of Medicine. (B/R 4/89)
- Section 2. The faculty advisor shall be a non-voting member of the Executive Committee and the Student Council except in the case of a tie. (B/R 4/89)
- Section 3. Nominations for faculty advisor shall be submitted to the Student Council. The faculty advisor shall be appointed at the last meeting of the school year by a simple majority of the Student Council. (B/R 4/89)
- Section 4. The term of the faculty advisor shall be from June 1 to May 31. A faculty advisor may serve as many terms as the Association desires. (B/R 4/89)

#### **ARTICLE VII - Meetings**

- Section 1. Meetings of the Student Council shall be on a regular monthly basis and shall be open to all members of the Association. Special meetings of the Student Council shall be called by the President. (B/R 4/89)
- Section 2. Robert's Rules of Order, Revised, shall be the guide on parliamentary procedure at all meetings of the Association membership, Student Council and any committees created by the Student Council. (B/R 4/89)

- Section 3. Motions may be initiated by any member of the Student Council at a general meeting and passed by a majority vote of the members present. The Student Council must initiate action within 30 days or refer the proposal again to the general membership. If passed by a majority of the general membership, the proposal becomes effective immediately. (B/R 4/89)
- Section 4. Meetings of the Executive Committee shall be as often as needed to fulfill its responsibilities. (B/R 4/89)

### **ARTICLE VIII - Elections**

- Section 1. The Executive Committee of the Association shall be elected annually at the final Spring meeting of the Medical Student I class for President, Vice President, Secretary and Treasurer. (B/R 4/89)
- Section 2. The Student Council shall conduct all the elections by secret ballot and in accordance with the election procedures in Robert's Rules of Order, Revised. (B/R 4/89)
- Section 3. In the event that a vacancy occurs in any office, including the office of President, Vice President, Secretary and Treasurer, the office shall be filled before the next regularly scheduled meeting of the Student Council in an election by the Medical Student II class. (B/R 4/89)
- Section 4. All members of the Executive Committee and Student Council are expected to attend Association meetings. In the event that an elected officer cannot attend a given meeting, a proxy should be designated. Any proxy at a Student Council meeting shall have voting privileges. Member of the Student Council may be subject to a recall by a two-thirds majority vote of the medical school class from which they were elected. (B/R 4/89)

### **ARTICLE IX - Amendments**

- Section 1. This constitution may be amended by a two-thirds vote of the Student Council members present at any regularly scheduled meeting, provided that a reasonable effort has been made to inform all members at least two weeks in advance of the meeting that a vote of constitutional amendment will be taken and what the proposed amendment is. Amendments to this constitution will require the approval of the Board of Regents. (B/R 4/89)

### **ARTICLE X - Financial Control**

- Section 1. A general budget and priority list shall be developed on a yearly basis by the Student Council and the Office of the Dean of the School of Medicine. (B/R 4/89)

- Section 2. The Financial Control Board will consist of the class presidents of each of the four Medical Student classes, the faculty advisory and the Treasurer. The Treasurer shall act as Chairman of the Financial Control Board and will not have voting privileges. (B/R 4/89)
- Section 3. The Financial Control Board shall hear, discuss and determine the expenditure of Association funds for all individual and group requests. (B/R 4/89)
- Section 4. Disbursement of Association funds shall require the signatures of the President or Treasurer and the Office of the Dean of the School of Medicine. (B/R 4/89)
- Section 5. The Dean of the School of Medicine or the Dean's designee will be an ex-officio member of all financial meetings. (B/R 4/89)